

ADVERTISEMENT FOR BIDS

PROJECT: **PUBLIC WORKS FLOOD BERM ADDITION
FLOOD PROTECTION UPGRADE**

PROJECT NO: CDBG-EAP #08-28

OWNERS: City of Jefferson
317 South Main Street
P.O. Box 119
Jefferson, WI 53549

Sealed bids for improvements to the City of Jefferson Treatment Facility will be received at the City of Jefferson City Hall at 317 South Main Street until 4 p.m. local time, March 17, 2011. Bids will be publicly opened and read aloud immediately thereafter.

SCOPE OF WORK:

The proposed construction work is generally described as follows:

Contract A

- Earthen flood berm construction
- Storm water drain pipe and swale construction
- Asphalt removal as required

A pre-bid meeting will be held at the City of Jefferson wastewater treatment facility for all interested contractors to provide information on the scope of work for each contract. This meeting will take place on Wednesday, March 2 at 10:00 am.

CONTRACT DOCUMENTS:

The Contract Documents including Instructions to Bidders, Bidder's Proof of Responsibility, Bid Proposal Form, Affidavit of Organization and Authority, Bid Bond Form (in the amount of 5% of the maximum amount of the bids), Disclosure of Ownership, Notice of Award Form, Agreement Form, Notice to Proceed Form, 100% Performance and Payment Bond Forms, Certificate of Insurance, General Conditions, Supplementary Conditions, Drawings, Technical Specifications and addenda (if any) may be examined at the following locations:

City of Jefferson
317 South Main Street
Jefferson, WI 53549

Town & Country Engineering
5225 Verona Road, Building 3
PO Box 44451
Madison, WI 53744-4451

Copies of the Contract Documents and the Construction Plans may be obtained at the office of Town & Country Engineering, Inc., 5225 Verona Road, Building 3, P.O. Box 44451, Madison, WI 53744-4451. There is a **\$20.00 non-refundable** copying and distribution charge for these documents. Requests shall include a company name, UPS mailing address, telephone and fax number and indication whether the company is a general contractor, subcontractor, or equipment supplier.

SPECIAL CONTRACT REQUIREMENTS:

This project is expected to be funded in whole or in part with funds provided by the Department of Commerce Community Development Block Grant and compliance with federal labor standards and equal employment opportunity will be required. This will include complying with the State Wage Rates, Federal Davis Bacon, Equal Employment Opportunity, and Affirmative Action, Disadvantaged Businesses and related acts.

BID SUBMITTAL AND QUALIFICATIONS:

Each bid submittal must be accompanied by a bid bond or certified check in an amount equal to 5% of the total bid amount.

A Bidder's Proof of Responsibility is required. The Bidder's Proof of Responsibility includes submittal of an information packet to the Owner giving a company profile, key personnel resumes, financial highlights demonstrating the viability of the company to undertake the project and a history of work on similar municipal wastewater treatment facilities. The submittal must be received no later than five (5) days prior to bid opening. Contractors will be evaluated based on demonstrated financial stability and experience of being the General or Prime Contractor on similar municipal projects.

RIGHTS RESERVED:

The Owner reserves the right to reject any or all bids, waive or not waive any informalities in the bids received, and to accept any proposal which is deemed to be in the best interests of the public good. No Bidder may withdraw a bid within 60 days after the actual date of the opening of the bids.

Published by the authority of:

Tim Freitag
Village Administrator